



ARCHITECTURAL HISTORIAN

Dovetail Cultural Resource Group is currently accepting applications for part-time or full-time Architectural Historians in our Fredericksburg, Virginia office. Primary responsibilities of this position center on the day-to-day management and performance of small- to large-scale projects. The ideal candidate should be detail-oriented and well-organized, with strong analytical and communication skills.

Job responsibilities include, but are not limited to:

- Plan and execute projects, including background investigations, archival research, all stages of fieldwork, and reporting, in accordance with project scope, timeline, and budget
- Archival and primary source research, including chain of titles
- Preparation of historic contexts, National Register of Historic Places nominations, and cultural resource management reports to company and agency standards
- Coordination with co-workers assigned to your project
- Train and mentor architectural history staff in research methods, field procedures, project management, and cultural resource laws, as appropriate

Minimum qualifications and critical competencies:

- Graduate degree in architectural history, art history, historic preservation, or closely related field, with coursework in American architectural history, plus at least one year of full-time professional experience or equivalent specialized training in architectural research, administration, or management **OR** Bachelor's degree in architectural history, art history, historic preservation or closely related field plus one of the following: at least two years of full-time experience in research, writing, or teaching in American architectural history or restoration architecture with an academic institution, historical organization or agency, museum, or other professional institution; or substantial contribution through research and publication to the body of scholarly knowledge in the field of American architectural history
- Demonstrated ability to carry research to completion
- Possession of a valid U.S. driver's license
- In-depth understanding of architectural documentation methods for all phases of work, as well as the ability to share this knowledge with less experienced co-workers
- In-depth knowledge of the architectural styles and trends commonly found in one or more states in Dovetail's service area
- Thorough understanding of federal and state preservation law, particularly Section 106 of the National Historic Preservation Act
- Proficiency in Microsoft Word, Excel, and Access
- Ability to work outdoors in hot or cold temperatures, in conditions that may include wind, rain, and/or snow
- Ability to travel overnight

Preference will go to candidates who have experience with mid-Atlantic State Historic Preservation Office procedures. A Master's degree and experience in CAD or GIS are preferred, though not required. Public history/interpretation and museum design experience is a plus.

Please submit a cover letter with availability and office location preference, curriculum vitae/resume, salary requirements, and a minimum of three references to Nicki Sauvageau at nsauvageau@dovetailcrg.com. Any questions may be directed to Ms. Sauvageau by email or at (540) 899-9170.

Dovetail is an Equal Opportunity Employer.